



Maui Community College

University of Hawai'i Center, Maui
UNIVERSITY OF HAWAII

LETTER OF TRANSMITTAL

TO: Mr. Jeffery Chism, Federal Project Officer
U.S. Department of Labor,
Employment and Training Administration
90 7th Street, Suite 17-300
San Francisco, CA

DATE: March 23, 2009

SUBJECT: FY 2008, Statewide Workforce Development, Remote Rural Hawaii Job
Training and Educational Opportunities

This will serve as a letter of transmittal requesting \$3,257,087 from the U.S. Department of Labor to continue support of an integrated workforce development, training and community college infrastructure-building program which began in 1997 to address workforce issues on the island of Lan'ai. This grant will support workforce development and training projects throughout rural Hawaii.

These important projects will address needs throughout rural Hawaii such as:

- Continued support of the workforce needs of the Pacific Missile Range Facility on Kauai,
- The critical workforce shortage in the health care professions on Molokai and in rural Oahu,
- Maui's need to bring baccalaureate programs in Renewable Energy (Sustainable Sciences) and other disciplines to Maui Community College,
- Hawaii's efforts to continue the expansion of the Mechanical, Welding, Industrial and Metallurgy (MWIM) Program,
- The Statewide need to create a curriculum for Applied Engineering Technology to support the needs of the high tech industries on the islands of Hawaii, Kauai and Maui.

The above projects are just a sampling of the projects proposed in this application. Maui Community College, in partnership with the other rural community colleges, will

utilize our combined collective talents, resources and experience in the accomplishment of these needed projects. We are committed to sustainability and the exercise of prudent judgment in the management of our projects.

The projects presented in this application will require the purchase of the following items of equipment:

Project	Location	Item	Qty.	Unit Price	Cost
Distance Learning	Statewide	Polycom Video Conference Classroom System	6	\$38,874	\$233,244
Distance Learning	Statewide	Radvision Multi-conference Unit	1	63,756	63,756
Distance Learning	Statewide	Media Streaming/Archive	6	15,000	90,000
Apl. Eng	Statewide	NI Elvis w/9 stations	2	25,000	50,000
MWIM	Hawaii	A/C Trainer	1	6,000	6,000
MWIM	Hawaii	T-Series Metal Shears	1	70,460	70,460
MWIM	Hawaii	Plasma CAM Cutting System	1	13,385	13,385
MWIM	Hawaii	Plasma Cutter	1	6,000	6,000
			TOTAL	EQUIPMENT	\$532,845

The Rural Development Project hereby formally requests a 15% cap on Administrative costs due to the higher cost of providing services in Hawaii. The federal government recognizes the extra cost of operations in Hawaii and applies a COLA salary adjustment of approximately 23% for its employees in the islands. In addition, the need to maintain separate offices on five islands is an additional cost factor that increases the Rural Development Project's administrative management of grants in Hawaii.

The complexity of this multi-project proposal does not allow the inter-linkage of the SF 424-A financial information. The SF 424-A that accompanies this application represents information extracted from a separate Excel workbook, which is also included with this application. This Excel workbook captures the same data and parallels the SF 424-A format. Our Statewide Director has discussed this matter with you and we have presented the information in the same format used for previous multi-project grant applications.

Sincerely,



Clyde Sakamoto, Chancellor and Principal Investigator
Maui Community College

Attachment: Application for Federal Assistance & Supporting Data
CC: Daniel Regan, w/o attachments



UNIVERSITY of HAWAII*
MAUI
COMMUNITY COLLEGE

March 23, 2009

MEMORANDUM

TO: John Morton
VP for Community Colleges

SUBJECT: Out-of-State Travel

I will be out-of-state from the evening of March 23, 2009 to April 11, 2009 to attend and present at the PIN Conference 2009 in Christchurch and Queenstown, New Zealand from March 31-April 8, 2009. I will also be on personal leave from March 27 to March 30, 2009 and April 9, 2009.

During my absence, Vice Chancellor of Academic Affairs Suzette Robinson will serve as Acting Chancellor and have full signing authority including all extramural funded programs under my P.I. authority.

A handwritten signature in black ink, appearing to read "Clyde".

Clyde M. Sakamoto
Chancellor

- c: President David McClain
- Council of CC Chancellors
- MCC Administrative Team
- MCC Human Resources Office
- MCC Business Office
- UH Foundation Maui Office



2002-2003
MetLife Foundation
Best-Practice College Award
Recipient



2008
Bellwether Award
Recipient

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